



Sri Ramalinga Sowdambigai College of Science & Commerce

An ISO 9001:2015 Certified Institution | Co-Education | Affiliated to Bharathiar University



IQAC MEETING – 2023-2024

AGENDA

Meeting No: 11

Date: 05/06/2023

Academic Year: 2023 – 2024

Venue: IQAC CELL

- To confirm the minutes of the last IQAC meeting – 10 held on 30/12/2022.
- Discussion on Admissions for the year 2023-2024.
- Discussion about ISO Certification.
- Conduct of Faculty Induction Program and Student Induction Program.
- Discussion on Department Association and club activities for the year 2022-2023.
- Feedback analysis and corrective measures with reference to teaching – learning process.
- Infrastructure Development: Renovation of Computer Labs and ICT enabled classrooms.
- Add-On Courses for 2nd and 3rd years.
- Discussion about work progress on NAAC documents.

IQAC Coordinators
Sri Ramalinga Sowdambigai
College of Science And Commerce
Coimbatore - 641 109.

Chairperson
PRINCIPAL
Sri Ramalinga Sowdambigai
College of Science and Commerce
Coimbatore - 641 109



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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

Meeting No : 11

Academic Year : 2023 – 2024

Date : 05/06/2023

Venue: IQAC CELL

Members Presented for the meeting

S.NO	IQAC MEMBERS	NAME & DESIGNATION	SIGNATURE
1	Chair Person	Dr.P. BALASUBRAMANIAN, Principal	
2	Teacher Representative	Dr.P.VIDYA, Vice Principal	
3		Dr.G.MANORANJITHAM, HoD,COMMERCE WITH CA	
4		Mrs.S.KALAIVANI, HoD, MANAGEMENT	
		Dr.B.DEVIPRIYA, HoD, COMMERCE	
5	Administrative Officers	Mrs.P.SUDHA, Administrative Officer	
6	Member from Management	Dr.P.MAHENDIRAN Vice President	
7	Local Society	Dr.T.SATHISHKUMAR Associate Professor, KCT College	
8	Alumni	Ms.P.JEEVITHA Asst. Professor, Sri Ramakrishna Women's College	
9	Employer	Mr.R.PRADEEP, INTEGRATED Pvt Ltd.	
10	Member Secretary	Mrs.V.VISALAKSHI, Director – IQAC	

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INTERNAL QUALITY ASSURANCE CELL

The Matters discussed at the meeting were:

1. Confirmation of minutes of last IQAC held on 30/12/2022. Minutes of the last IQAC meeting was presented and approved by the members.

S.NO	IQAC SUGGESTIONS	ACTION TAKEN STATUS
1	ICT enabled classrooms	All the staff members are instructed to use smart boards and maintain the records
2	Teachers suggested Internship for all final year students	All the Head of Department were instructed to ensure that the students undergo Internship or to do project work during their last year
3	Increased Soft Skills of students	Informed club coordinators to conduct events to increase the soft skills of the students.
4	IQAC suggested Add-on courses to students	The department of commerce and CA organized Tally with GST.CS/IT conducted Advance Excel and Python.
5	IQAC suggested to field visit	Final Year students of all the departments involved in Industrial Visit.
6	IQAC organized Student induction program	Induction program was conducted to all the First years.

2. Admission for the year 2023 -2024 : Chairman informed to focus on the admission process. B.Sc IT and Bcom (CA) had a good response on admissions. He instructed the department of BBA (CA) and M.SC (IT) to analyses the reason behind their low admissions and implement strategies to improve admission.
3. The committee encouraged and appreciated the staffs for obtaining ISO certification. Feedbacks are noted and corrected from the ISO team.
4. Conduct of faculty Induction program and student induction program: IQAC was held responsible to conduct faculty induction program and student induction program during the first week of college reopens for first year.

5. Discussion on department association and club activities for the year 2023-2024.
6. A report about student feedback on teachers and facilities provide by the college for the academic year 2022-23. Repost was generated suggested teachers to improve their performance.
7. Infrastructure Development: Renovation of computer laboratory. Management praised the additional ICT enabled classrooms. The committees decided that the smart boards will be installed each 1 at all the departments.
8. Add-On Courses conducted for all the second- and third-year students to upgrade their skills.
9. The criteria coordinators presented the work progress of their concerned criteria, at the conclusion it was decided IIQA will be submitted in the upcoming semester.



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